



Nargis Akhtar

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SUMMARY

Mrs. Akhtar has been the owner and director of Children's College, LLC in Slidell, LA since 1984. Children's College Preschool and Kindergarten is the premier early childhood education facility in the city and the only institution to be accredited by the National Association for the Education of Young Children.

EXPERIENCE

Owner and Director, Children's College, LLC

Slidell, LA — 1984-Present

Under the leadership of Mrs. Nargis Akhtar, Children's College has become a nationally accredited and recognized preschool and kindergarten which focuses on multi-cultural and linguistic education. The program emphasizes Swahili language and whole foods nutrition among other innovative curricula.

Accomplishments

- National Association for the Education of Young Children Accreditation
- First preschool in Slidell to introduce computer education in 1985
- Development of Swahili language curriculum
- Integrated multi-cultural and experiential education with a combined community enhancement program

Dental Hygienist, Guys Hospital

London, England — 1976-1978

Cleaned teeth, examined patients for signs of oral diseases such as gingivitis, and provided other preventive dental care. Also educated patients on ways to improve and maintain good oral health.

Sales Associate, Underwoods Chemists

London, England — 1976-1978

Responsible for customer assistance, cash register operation, sales/monetary transactions, opening/closing procedures. Maintained positive customer and employee relations; reported any problems/complaints immediately to the store manager.

Nurse, Seacroft Hospital

Leeds, England — 1973-1975

Identified patient care requirements by establishing personal rapport with potential and actual patients and other persons in a position to understand care requirements. Assured quality of care by adhering to therapeutic standards; measured health outcomes against patient care goals and standards; recommended necessary adjustments; followed hospital and nursing division's philosophies and standards of care set by national board of nursing. Resolved patient problems and needs by utilizing multidisciplinary team strategies.

Personal Banker, Bank of Tanzania

Dar es Salaam, Tanzania — 1965-1973

Processed cash transaction that took place on a bank on a daily basis, maintained accurate details of each transaction, made entries into the banking system and submitted them to the manager, brought in new customers to the bank and helped with opening their accounts, trained new employees, and coordinated with the other bank employees.

EDUCATION

Delgado College

Associates Degree in Early Childhood Education— 2012

Council for Professional Recognition

Child Development Associate Credential— 2011

Central Examining Board for Dental Hygienist (United Kingdom)

Certificate of Proficiency in Dental Hygiene— 1979

The Examining Board for Dental Surgery Assistants (United Kingdom)

Certificate of Dental Surgery Assistant— 1977

University of Cambridge (United Kingdom)

First Certificate in English— 1975

CERTIFICATION

- Louisiana Quality Start (QRS) certification of Children's College
- Louisiana Class A Child Care Facilities Licensure
- Heartsaver© Pediatric First Aid
- Council for Professional Recognition Advisor
- Director, Louisiana Pathways Child Care Career Development System

REFERENCES

Available upon request.